Google Classroom Assignments: Sharing Your Work
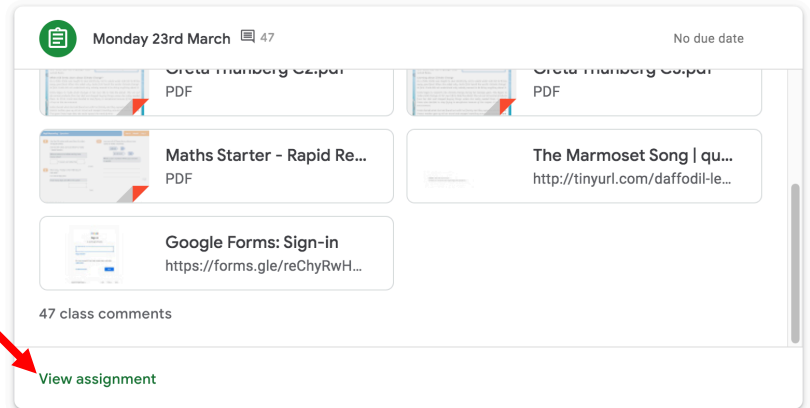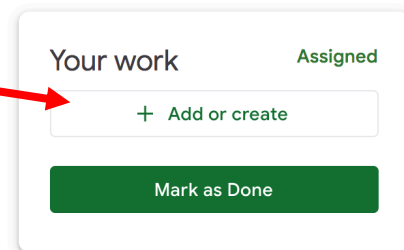
1. On Google Classroom, navigate to your 'Classwork' tab.

2. Open the assignment for that day.

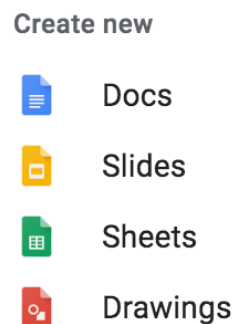3. On the right-hand side of the page, click 'Add or create'.

4. a) If you have already completed something using Google Docs or similar and have saved it to your Google Drive, attach it using 'Google Drive'.
b) If you have taken a picture of paper-based work or completed something electronically on your computer's hard drive, attach the file(s) using 'File'.
c) If you are choosing to complete something electronically and have not yet started that piece of work, choose the type (e.g. Docs, Slides…) and get started.

5. When you have finished attaching all of the work for that day, select 'Mark as Done'.